**SWALE BOROUGH COUNCIL** 

# **AUDIT COMMITTEE**

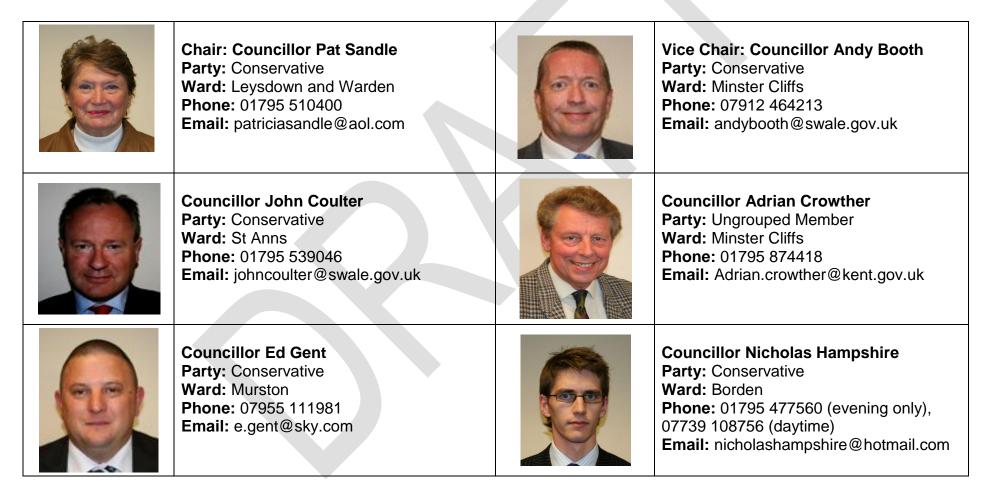
Draft Work Programme 2014/15



### **Statement of Purpose:**

The purpose of the Audit Committee is to provide independent assurance of the adequacy of the risk management framework and the associated control environment, independent scrutiny of the Authority's financial and non-financial performance to the extent that it affects the Authority's exposure to risk and weakens the control environment, and to oversee the financial reporting process, including approval of the annual statement of accounts.

## Audit Committee Members:





Councillor Angela Harrison Party: Labour Ward: Sheerness West Phone: 01795 665029 Email: angelaharrison@swale.gov.uk



Councillor Peter Marchington Party: Conservative Ward: Queenborough and Halfway Phone: 01795 661960 (evenings only) Email: petermarchington@hotmail.co.uk



Councillor Nick Williams Party: Labour Ward: Murston Phone: 01795 479835 Email: nick\_p\_williams@yahoo.co.uk

### Audit Committee Terms of Reference

1. Consider the effectiveness of the authority's risk management arrangements, the control environment and associated antifraud and anti-corruption arrangements.

2. Seek assurances that action is being taken on risk-related issues identified by auditors and inspectors.

3. Be satisfied that the authority's assurance statements, including the Statement on Internal Control, properly reflect the risk environment and any actions required to improve it.

4. Approve (but not direct) internal Audit's strategy and Annual Audit Plan and monitor performance against them.

5. Review summary internal audit reports and the main issues arising, and seek assurance that action has been taken where necessary.

6. Receive the annual report of the Head of Internal Audit

7. Consider the reports of external audit and inspection agencies.

8. Ensure that there are effective relationships between external and internal audit, inspection agencies and other relevant bodies, and that the value of the audit process is actively promoted.

9. Review the financial statements, external auditor's opinion and reports to Members, and monitor management action in response to the issues raised by external audit.

10. Approve the Annual Statement of Accounts.

11. Present an annual report to the Executive on exceptions and highlights throughout the year.

# Work Programme:

t Annual Report 2013/14 rnance Statement ttee Annual Report 14/15 mme t 2014/15; Reporting refresh I Annual report 2013/14 rnance Report and Annual 13/14 magement Annual Review t Progress Update	Rich Clarke   Nick Vickers   Rich Clarke   External Audit   Democratic Services   Rich Clarke   Filmer Wellard   Nick Vickers   Nick Vickers
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3/14 hagement Annual Review	
	Nick Vickers
	Rich Clarke
ttee Work Programme	Democratic Services
nagement Half Year Review	Nick Vickers
Letter	External Audit
t Interim Report	Rich Clarke
ttee Work Programme	Democratic Services
t Plan 2015/16	Rich Clarke
Partnership - progress reports	Rich Clarke
k Register and Action Plans	Rich Clarke
of Claims and Returns	External Audit
d Progress Report	External Audit
ttee Work Programme	Democratic Services
	Letter Interim Report Itee Work Programme Plan 2015/16 Partnership - progress reports Register and Action Plans of Claims and Returns d Progress Report